

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814  
(916) 322-5330



September 29, 1987

ALL COUNTY INFORMATION NOTICE NO. 1-86-87

TO: ALL COUNTY WELFARE DIRECTORS

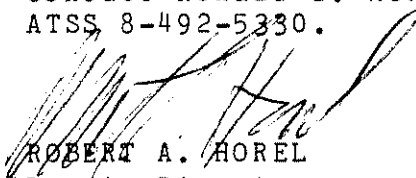
SUBJECT: AFDC AND FOOD STAMP POLICY IMPLEMENTATION BUREAU  
ANALYST ASSIGNMENTS

REFERENCE: I-46-86

Attached are updated listings of the AFDC and Food Stamp Policy Implementation Bureau (AFPIB) analyst assignments.

The AFPIB is composed of three units: an AFDC policy unit, a Food Stamp policy unit and a combined AFDC/FS forms/NOA unit. The policy units' responsibilities include implementation and interpretation of AFDC and Food Stamp regulations and policies. The combined forms/NOA unit is responsible for forms design and control activity which includes notices of action.

If you have any questions or comments regarding the AFDC and Food Stamp Policy Implementation Bureau activities, you may contact Ronald G. Merrill, Bureau Chief at (916) 322-5330 or ATSS 8-492-5330.

  
ROBERT A. HOREL  
Deputy Director

Attachment

cc: CWDA

AFDC and FS POLICY IMPLEMENTATION BUREAU

Supervisors and Analysts

Ronald G. Merrill, Chief  
(916) 322-5330  
ATSS 8-492-5330

	<u>Phone</u>	<u>Alternate</u>	<u>Phone</u>
<u>A. AFDC Policy Unit</u>			
<u>Supervisor:</u>			
Clyde Martinez	324-2656		
<u>Analysts:</u>			
John Honeycutt	445-1131	Mullany	324-2661
Judy Moore	324-2017	Reich	324-2009
Jim Mullany	324-2661	Honeycutt	445-1131
Kay Poletti	324-2725	Puga	324-2663
Henry Puga	324-2663	Poletti	324-2725
Lynne Reich	324-2009	Moore	324-2017
<u>B. FS Policy Unit</u>			
<u>Supervisor:</u>			
Michiyo Laing	324-6583		
<u>Analysts:</u>			
Kathie Birmingham	322-5330		
Carole Geller	322-5330		
Michele Hansen	322-5330		
Mike Papin	322-5330		
<u>C. AFDC and FS Forms/Compliance Unit</u>			
<u>Supervisor:</u>			
Elaine Moody	324-2657		
<u>Analysts:</u>			
Elizabeth Allred	323-4954	Ragasa	324-2658
Barbara Cox	324-2014	Allred	323-4954
Dennis Ragasa	324-2658	Cox	324-2014

STATE PREFIXES

<u>Public #</u>	<u>Lease Line #</u>
445	485
322	492
323	473
324	454

# AFDC and FS POLICY IMPLEMENTATION BUREAU

## Analysts' Assignments for AFDC Policy Interpretation

EAS Section	SUBJECT	ANALYST	PHONE
<u>19-000</u> 19-000	Confidentiality	Henry Puga	324-2663
<u>20-000</u> 20-000	Fraud	Henry Puga	324-2663
20-100	Misuse of Funds	Henry Puga	324-2663
<u>22-000</u> 22-000	State Hearings	Kay Poletti	324-2725
<u>40-000</u> 40-100 thru 40-181.1	Reception, Application	Kay Poletti	324-2725
40-181.2	Monthly Reporting	Kay Poletti	324-2725
40-181.3 thru 40-197	Transfers (Intraprogram, Interprogram, Intercounty), Dispute Regarding County Responsibility	Kay Poletti	324-2725
<u>41-000</u> 41-400 thru 41-440	Deprivation, Unemployment	Henry Puga	324-2663
41-441 thru 41-442	Procedures for Referral to and Communications with EDD-ES/Cause Determinations and Penalties, and GAIN issues	GAIN and Emp. Svcs. Policy Bureau	323-5206
41-450	Continued Absence of Parent	Henry Puga	324-2663
41-500	EA-UP	Henry Puga	324-2663
<u>42-000</u> 42-100	Age, Evidence of Age	John Honeycutt	445-1131
42-200 thru 42-223	Property	Judy Moore	324-2017
42-400 thru 42-435	Residence, Citizenship	John Honeycutt	445-1131
42-500 thru 42-513	Institutional Status	John Honeycutt	445-1131
42-600 thru 42-691	WIN	GAIN and Emp. Svcs. Policy Bureau	323-5206
<u>43-000</u> 43-100 thru 43-117	Responsible Relative	John Honeycutt	445-1131
43-119	Sponsored Aliens	John Honeycutt	445-1131
43-200 thru 43-205	Child Support	John Honeycutt	445-1131

EAS Section	SUBJECT	ANALYST	PHONE
<u>44-100</u>			
44-101 thru 44-101.31	Income (Definitions, Separate and Community, Current Income)	Jim Mullany	324-2661
44-101.32	Earned Income Credit (See 44-113.6 for Reconciliation)	Jim Mullany	324-2661
44-101.4 thru 44-111	Casual Income/Income from Inconsequential Resource, Earned Income, Availability of Income, Exploration of Income Potentials and Income Verification, Differentiation of Property and Income	Jim Mullany	324-2661
44-113	Net Income (Disregards, EIC Reconciliation)	Jim Mullany	324-2661
44-115	Evaluation of Income In-Kind	Jim Mullany	324-2661
44-133.1 & .2	Treatment of Income, Income of SSI Recipient	Jim Mullany	324-2661
44-133.3 thru .63	Excluded Parent/Stepparent Computations	Jim Mullany	324-2661
44-133.7 thru .10	Income of Senior Parent, Income of Spouse of Aided Child and Sponsored Alien	Jim Mullany	324-2661
<u>44-200</u>			
44-200 thru 206	Assistance Unit Composition	Lynne Reich	324-2009
44-207	185%, Financial Eligibility, Lump Sum	Lynne Reich	324-2009
44-209	Federal Financial Participation	Lynne Reich	324-2009
44-211	Special Needs	Lynne Reich	324-2009
44-212	MBSAC	John Honeycutt	445-1131
44-217 thru 44-267	Substandard Housing, Mother in Maternity Home, Special Need for Child in Foster Care	Lynne Reich	324-2009
<u>44-300</u>			
44-300 thru 44-315	Aid Payments (Budgeting), Money Management, Protective Payments, Amount of Aid	Judy Moore	324-2017
44-317	Beginning Date of Aid	Judy Moore	324-2017
44-319 thru 44-327	Initial Payments, Changes in Amount of Payment, Delayed Payment	Judy Moore	324-2017
44-340 thru 44-353	Underpayments, Overpayments	Lynne Reich	324-2009

### Food Stamp Program Policy Interpretation

Written policy questions should be submitted on the FS 3, Food Stamp Policy Question Form, to the AFDC and Food Stamp Policy Implementation Bureau, 744 P Street, M.S. 16-31, Sacramento, CA 95814.

When a written response will not meet your immediate needs, the Food Stamp Policy Unit staff may be contacted by telephone at (916) 322-5330 or ATSS 492-5330. You will be referred to an analyst assigned to telephone duties that day.

Food Stamp questions concerning work registration and voluntary quit regulations (i.e., Manual Section 63-407 and 408) should continue to be directed to the following:

Carole Ballesteros  
GAIN and Employment Services Policy Bureau  
(916) 323-5206 or ATSS 473-5206

AFDC and FS Forms/Compliance Unit

<u>Subject</u>	<u>Analyst</u>	<u>Phone</u>
FS Forms Coordinator, FS Liaison to SAWS, FS Forms: DFA 285-A1, 285-A2, 285-B, 285-C, 285-D, 285.1, 286, 287, 288, 290, 291, 292, 293, 293.1, 299, 300, 301, 303, 332.1, 377.1, 377.2, 377.4, 377.5, 377.7A, 377.7B, 377.7C, 377.9, 385, 385A, 440, 839A, 842 and 873.	Elizabeth Allred	323-4954
Monthly Reporting Forms Lead, Automated Projects (APD's, MIS, etc.), AFDC Forms: CA 7, 30, 71, 72, 73, 81, 82 and 1027	Barbara Cox	324-2014
Turner Court Case, NOA's (AFDC & FS including SAWS).	Vacant	322-5330
AFDC Forms Coordinator, AFDC Liaison to SAWS, CWDA Forms Subcommittee Contact, FSOLIS Lead, Compliance Issues, AFDC Forms: CA 1, 2, 2.1, 4, 6, 8, 20, 22, 23, 24, 51, 61, 62 and 371; ABCDM 215 and 215A; DPA 8; PM 357.	Dennis Ragasa	324-2658